

*Bureau of Educational and Cultural Affairs
English Language Specialist (EL Specialist) Program*



Request for an English Language Specialist

Completed request forms are accepted year round

About the Program:

The EL Specialist Program provides host institutions with U.S. professors with expertise in Teaching English as a Foreign or Second Language (TEFL/TESL) or Applied Linguistics. These specialists engage in short-term or multi-phased projects primarily in:

- Teacher training
- Materials writing
- Curriculum development
- Program evaluation

EL Specialist projects may require one overseas visit or several. Each visit typically lasts two weeks but can last as long as four. The program works to expand and improve English instruction overseas. The program can also provide specialists via digital video conference (DVC) or Adobe Connect Pro (ACP). EL Specialist projects provide English teaching professionals (overseas, or in the host country) with English skills that:

- Help them to participate in the expanding global economy
- Improve their access to a variety of points of view on global issues
- Advance their understanding of American values, democratic representative government, free enterprise, and the rule of law.

While in country on a project, an English Language Specialist generally conducts a full day of activities that can include any of the following: consulting, teacher training, giving workshops and/or a plenary address at a conference, or participating in other meetings and social activities that further the goals of the program.

The Office of English Language Programs will provide funds for the specialist's travel and honorarium, but food and housing for the specialist must be provided by the host institution and/or the U.S. Embassy.

PROJECT DESCRIPTION AND JUSTIFICATION

Project Name: _____

Reason for Project:

Project Objectives:

Host Institution: _____

Location: _____

Host Institution Background Information:

Activities (Detail the expected duties to be carried out by the EL Specialist, i.e. what will the EL Specialist do? How will he or she do it? Examples: Plenary workshop, consultation; Overhead slides, Powerpoint presentation, Internet, etc.):

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Audience (Who will participate? Examples: university or secondary level teachers, teacher-trainers, Ministry of Education officials, current language skills, etc.). Please list prior trainings the intended audience has received):

PREFERRED PROJECT DATES

Date of Arrival: _____

Date of Departure: _____

Programmed days: _____

HOST INSTITUTION CONTRIBUTION (Cost-Sharing): Host institution should provide cost-sharing which can also be in the form of in-kind contributions. Please note below whether host institution can or cannot provide cost sharing.

Total Value in US\$: _____

List:

If you have questions or need additional information on English Language Specialist program, please contact Public Affairs Section at the telephone number indicated below.

Thank you!